



Autoplus Request Form

(CGI USE)

Proof of Residence

To Process your request confirmation of mailing address is required. To confirm your mailing address; a clear scanned copy of the front of your current provincial driver's license showing your mailing address is required. If you do not have a current provincial driver's license, provide a copy of a current utility statement showing your mailing address and your name.

Required Information:

* Denotes Required Information

*Last Name:	*First Name:
*Driver's License Number:	Current Insurance Company and Policy #:
*Day Time Phone Number:	Email Address:
*Signature: (original signature required)	*Date:
*Reason for your request – select the reason for your request	
Proof of Insurance for Insurance quote: Name of insurance company or broker:	
Confirm Policy and/or claims Information:	
Proof of insurance for Employment:	
Other – (please indicate):	
* Confirm Proof of Residence is included with your request	

Send your request by one of the options below:

- Scan and email: insurance.helpdesk@cgi.com
- Fax: 1-514-415-3989
- Mail: CGI Technical Assistance Centre
5800 St-Denis, 7th floor
Montreal, PQ, H2S 3L5

By signing this request you agree:

1. You are requesting your own personal information.
2. **The AutoPlus report will only be mailed to the address supplied in your Proof of Residence**
3. CGI will mail a copy of your personal report via regular mail within 10 business days of receiving your request.
4. A Consumer AutoPlus Report provides your individual automobile policy and claims history as submitted by the Canadian Property and Casualty (P&C) industry. CGI Autoplus Reports are not available for the following provinces as they do not provide CGI with historical data; Quebec, British Columbia, Manitoba, and Saskatchewan.
5. CGI will provide one report within a 12 month period at no cost.
6. CGI stores and reports data and is not authorized to make changes to this data.
7. If you do not agree with the information on your Autoplus Report please contact the Complaint Officer/Ombudsperson, of the insurer, that provided the data. A list of these individuals can be found on the Financial Services Commission of Ontario website <http://www.fsco.gov.on.ca/english/insurance/resolvecomplaint-insurance.asp> and select "Company Consumer Complaint Officers".
8. You have read, understand and agree to the guidelines as described.